



SKUPNOST MUZEJEV SLOVENIJE



17th Conservator-Restorers' Professional Meeting
9th May 2017
National Gallery of Slovenia

Guidelines for writing summaries

We kindly ask all of you, who will attend this year's meeting, to send summaries and short English abstracts for the accompanying publication "Conservator-Restorer" until **20th February 2017**. These summaries should contain the following items:

Summary Title (Upper / lower case)

Author 1: John Smith, Name of the institution / professional designation, E-mail: john.smith@gmail.com

Author 2: Mary Smith, Name of the institution / professional designation, E-mail: mary.smith@gmail.com

Summary

Abstract can be written in the Slovene, English, Croatian or Serbian language. The summary will be translated into Slovenian by the editorial board. The summary should briefly describe the essential content of the work: the main issue, goals, the way of solving and results. It should be written in Word document, **with minimum 2500 and maximum 3000 characters with spaces** (including the title, name and surname of author, co-author and description of photographs). Do not insert photos, logos or anything similar in the text. Each author has a page in the publication at his disposal; therefore longer text means less pictures.

Names of co-workers: mentioned in the last paragraph

The picture comments should be added at the end of the summary, and marked with Picture 1, Picture 2
Description (photo: John Smith)

The file with the summary should be named: 2017-Surname-Name.doc (e.g. 2017-Smith-John.doc).

Movie summaries

Add authors' data (if different from author/s of summary), length, production and year.

The photographs

Please send us **maximum 3 photos** by E-mail or on CD as an individual graphic file (tiff, jpeg). The graphic files should have an appropriate resolution (normally 300 dpi). Do not process the photos by yourself, the designer of the proceedings will do that. The files with photos should be named: Surname-Name-pic 1..., Surname-Name-pic 2..., etc.

Short abstract written in English language

Summary Title (Upper / lower case)

Author 1: John Smith, name of institution

Author 2: Mary Smith, name of institution

Short English abstract must contain **minimum 700 and maximum 800 characters with spaces** (together with the title, name of the author and co-author, institution), font Times New Roman 11, single spacing.

Please send your summary, short abstract and photos by e-mail to strok.srecanje@gmail.com, no later than **20 February 2017**.

Editorial Board of "Conservator-Restorer": Irena Porekar Kacafura (Regional Museum Maribor), Lucija Močnik Ramovš (University of Ljubljana, Academy of Fine Arts and Design, Restoration Department), Ana Motnikar (Slovene Ethnographic Museum), Tina Buh (National Gallery of Slovenia), Nataša Nemeček (National Museum of Slovenia), Sabina Kramar (Slovenian National Building and Civil Engineering Institute)

Ljubljana, 10 January 2017